



2021-22 Flexible Payroll Calendar for Classified Assignments Starting After June 30, 2021

Track _____

For office use only

Actual Days Paid

Total Paid Days

Subtotal

Regular Workdays

Other Paid Days

Holiday

Vacation

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

Actual Days Paid

#	Month	First Week					Second Week					Third Week					Fourth Week					Regular Workdays	Other Paid Days		Actual Days Paid								
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		Holiday	Vacation									
1	Jul									Jul 1	2											12	13	14	15	16							
2	Jul - Aug	19	20	21	22	23	26	27	28	29	30				Aug 2	3	4	5	6						9	10	11	12	13				
3	Aug - Sep	16	17	18	19	20	23	24	25	26	27					Sep 1	2	3															
4	Sep - Oct	13	14	15	16	17	20	21	22	23	24							Oct 1															
5	Oct - Nov	11	12	13	14	15	18	19	20	21	22																						
6	Nov - Dec	8	9	10	+	11	12	15	16	17	18	19																					
7	Dec - Jan	6	7	8	9	10	13	14	15	16	17																						
8	Jan	Jan 3	4	5	6	7	10	11	12	13	14																						
9	Jan - Feb		Feb 1	2	3	4	7	8	9	10	11																						
10	Feb - Mar			Mar 1	2	3	4	7	8	9	10	11																					
11	Mar - Apr					Apr 1	4	5	6	7	8																						
12	Apr - May						May 2	3	4	5	6																						
13	May - Jun																																
14	Jun																																

- + Legal holidays
- # Non-duty equalization day for 12-month employees
- x Board declared holiday

Site _____ Employee ID _____

Employee _____
 Print Name Employee Signature

Plan Approved _____
 Site Administrator Date

Actuals Certified: _____
 Site Administrator Date